

Greater Los Angeles Area Council



POSITION DESCRIPTION

POSITION TITLE: District Associate

REPORTING TO: Field Director

LOCATION: Downtown Los Angeles

WEBSITE: www.GreaterLASCouting.org

OVERVIEW

The Greater Los Angeles Area Council, Scouting America, empowers young people to live confident, capable, complete, and compassionate lives through dynamic leadership opportunities and fun outdoor adventures. As one of the premier urban councils, we serve a substantial portion of Los Angeles County in Southern California.

JOB PURPOSE

The District Associate supports membership growth, volunteer development, unit service, and community engagement within an assigned geographic area of the Greater Los Angeles Area Council.

JOB SUMMARY

This position develops relationships with schools, chartered organizations, volunteers, and community partners while supporting quality Scouting programs and sustainable membership growth.

ESSENTIAL FUNCTIONS

- Develop new Scouting units and strengthen existing units.
- Execute membership recruitment campaigns and school talks.
- Recruit, train, and support volunteers.
- Build partnerships with schools, businesses, faith-based organizations, and community groups.
- Support District and Council events.
- Promote camping, fundraising, training, and advancement.
- Maintain membership records and reports.
- Ensure compliance with Safeguarding Youth and Scouting America policies.
- Perform other duties as assigned.

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MINIMUM QUALIFICATIONS

- College Degree preferred
- 60 college units or equivalent experience.
- Experience in education, nonprofit, sales, marketing, or youth development preferred.
- Valid driver's license and reliable transportation.
- Ability to work evenings and weekends.
- Bilingual is a plus

Employment with Greater Los Angeles Area Council is contingent upon compliance with all Scouting America policies and standards, including the successful completion and maintenance of Safeguarding Youth Training and fingerprint-based background screening in accordance with Scouting America requirements.

COMPETENCIES

Leadership, communication, customer service, volunteer management, relationship building, organization, public speaking, and project management.

PHYSICAL REQUIREMENTS

Travel throughout the assigned territory, ability to lift up to 25 pounds, and work occasional evenings and weekends.

WORK ENVIRONMENT

Office, schools, community organizations, and outdoor Scouting events.

COMPENSATION

\$22.00–\$26.00 per hour

CONTACT INFORMATION:

Submit resume to HR@GreaterLASCouting.org.

Include in the subject line: **District Associate**