

While a Life Scout**Eagle Service Project:**

1. Plan and develop the Eagle Service Project, involving the beneficiary organization and using the current Eagle Service Project Workbook (512-927). Scout completes the Project Proposal Section and signs it.
2. Scout has the Project Proposal reviewed and approved by unit leadership and beneficiary organization.
3. Scout meets with the District Representative to review and approve the Project Proposal.
4. If needed, Scout completes the Fund Raising Application
 - a. Unit and Beneficiary organization must approve with signatures.
 - b. Scout must obtain approval from District Representative.
5. Scout completes Project Planning section of Workbook.
6. After all approvals and signatures the Scout commences to work on the project.
7. Scout completes the Final Report section in the Workbook and signs it.
8. Scout obtains Unit Leader and Beneficiary signatures on the Final Report.
9. Scout prepares the completed Eagle Service Project Workbook for presentation to the District and at the Eagle Board of Review.

Eagle Documentation:

The following documentation must be completed by the Scout.

1. Eagle Scout Rank Application (512-728) including their own signature.
2. Obtain a copy of their personal Advancement Record from Unit Leadership.
3. Insure that information on Eagle application and Advancement Record are correct.
(If adjustments are needed now is the time for corrections)
4. Compose a statement of Ambitions and Life Purpose.
5. List of all Merit Badges earned, listing Eagle Required first. Include Completed Blue Cards complete with all required signatures. Include all digital print outs.
6. Listing of Positions held in other organizations, honors and awards received.

7. Include The Council Eagle Application Check Sheet.

Letters Of References:

The Scout will provide the names and addresses of the individuals selected to compose a referral letter. A designated unit representative who will receive the sealed letters for safe keeping until the Scout is ready to add the unopened letters to the Eagle Binder packet. The Scout is responsible for sending out the request for references, the unit may provide a form letter with a return address of the representative assigned to collect the unopened letters. All letters should reflect the return address of the assigned representative.

The Scout will present the completed Eagle application to the Unit Leader and Unit Committee Chair for review and signatures.

Assemble all documents including the unopened Letters Of References, the completed Eagle Service Project packet. Place in an Eagle Binder for presentation to the District Representative and Eagle Board.

mb

